

EXHIBIT 15

Message

From: Vickie Cleveland [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1499044685E34A2AB66381C621A8E416-VICKIE CLEV]
Sent: 10/29/2019 7:39:02 PM
To: Lakesha Stevenson [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=Lakesha Stevenson]
Subject: Responsibilities
Attachments: GNETS Program Specialist Responsibilities-10-29-19.docx

See attachment

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EXHIBIT

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GNETS Program Specialist Responsibilities

- Provide consultation regarding improvement on the GNETS strategic plan
- Complete GNETS End of Year reviews-provide ratings and feedback
- Assist GNETS PM with strategic plan improvement initiatives (editing, testing changes in the portal, conduct training, etc)
- Participate in facilities walkthroughs at GNETS locations
- Attend IDT/DBHDD meetings
- Attend Program Manager weekly meetings
- Attend SPED bi-monthly department meetings
- Collaborate with DLs on GNETS findings (CFM visits-provide feedback if needed)
- Develop and conduct training in collaboration with the GNETS PM for stakeholders (i.e.SELDA, Charter School, etc)
- Collaborate with GLRS PM on GNETS reintegration
- Attend/Assist in planning and conduct training at LEA Collaborative meetings
- *iReady*-monitor reports-collaborate with GNETS and vendor on data reporting
- Monitor monthly social worker logs-provide updates to GNETS PM
- Collaborate with GO-IEP team on pending changes in portal
- Co-facilitate GNETS directors meetings
- Advise GNETS staff and stakeholders on state board rule for GNETS
- Analyze staffing/budget data for GNETS in collaboration with GNETS PM
- Assist GNETS PM in conducting GNETS stakeholder meetings
- Research therapeutic programming in other SEAs/school districts to inform GNETS programming